

# J D College of Engineering & Management

NAAC 'A' Grade Autonomous Institute

Grievance Mechanism 2024-25

Date: 24/06/2024

In order to ensure that the students being important stakeholders are properly heard and addressed on the related issues, the college has Online and Offline Grievance Handling Mechanism. The issues related to the students may pertain to the academic as well as other issues as under:


**Academic:**

Type of grievance	Point of Contact	Mechanism
Academic and curricular issues	Subject Teacher/Class teacher/ Teacher Guardian/Head of the Department/Dean(Acd)/ Dean(Students)	The students may register the grievance in writing or through online grievance mechanism
Examination	Subject Teacher/Head of the department/COE	The students are given compulsory window to register their grievances after the evaluation of their answer sheets. They have to submit the grievance form. Based on the same suitable action is initiated by the COE.

**Non Academic:**

Type of grievance	Point of Contact	Mechanism
Sexual Harrasment	Internal Complaint Committee	Online and Offline
Ragging	Anti Ragging Committee	
Discipline	Disciplinary Committee	

General Grievances: In order to address the grievances which are not falling under the purview of above all the college has grievance redressal cell. This cell draws the members from the various teaching and non-teaching departments. Meetings are conducted periodically to ascertain the pertinent issues if any regarding stakeholder's grievances if any. Online Grievance may be registered on: <https://forms.gle/9gG6gvj1KtCFa9TN9>

  
Principal  
Principal  
College of Engineering & Management

